



M E L R O S E
S U B S T A N C E A B U S E
P R E V E N T I O N C O A L I T I O N

City of Melrose Health Department
562 Main Street ■ Melrose, MA ■ 02176
t. 781 979 4128 ■ f. 781 979 7696
www.cityofmelrose.org

Health Director

Ruth L. Clay, MPH

Substance Abuse Prevention Coordinator

Kara M. Showers, MPH

Substance Abuse Prevention Administrator

Janet Nevin

AGENDA

Friday, February 13th, 2009

8:30 am – 9:30 am

Superintendent's Conference Room, Melrose High School

Time	Topic
8:30	Welcome! -Sign in sheet, Table Tents Role Assignment -Reader, Timekeeper Minutes -Approve—January 9th, 2009
8:40	Energizer—Joe
8:45	FY'09 Budgets—Kara -Drug-Free Communities Federal Grant (\$87,170)-ends Sept 29, 2009 -City (\$37,750)-ends June 30, 2009 -Department of Public Health State Grant
8:55	<i>Guiding Good Choices</i> Action Team—Donna -Updated and approved new Policy & Procedure manual. Scheduled five workshops for Spring GGC sessions and began promotions. Best Practices meeting with facilitators (January 26 th). -Next Steps→ Actively promoting workshop series. Work on sustainability plan. -Coalition discussion→ Help hanging GGC flyers.

9:00	<p>Policy Action Team—Kara</p> <p>-Coordinator sent City Solicitor/Advisory Committee the following “safeguard” requests, which have all been incorporated in the now public version of the updated liquor licensing regulations: a) advertising signage controlled b) compliance checks required c) mandatory server/seller training. House party follow-up meeting January 23rd.</p> <p>-Next Steps→ Moving forward with School Action Team, Sports Org Action Team, Youth Action Team, and Police Action Team in determining which policy/protocol changes/creations will be institutionalized (following up from the Nov 15th house party incident). House Party follow-up meeting 9:30a here today.</p> <p>-Coalition discussion→ Adding 21 Proof TM, to regulations as option at Feb 18th Liquor Licensing Committee public meeting (7:30p-Mayors Conference Room). All are welcome!</p>
9:05	<p>Other Business—Janet</p> <p>-Upcoming Trainings</p> <p>-AT Updates—in your packet—take a minute to read them...</p> <p>-Article of Interest—in your packet</p> <p>-CDRA is happening in April!</p>
9:10	<p>Announcements—Kara</p> <p>-Thank you all for completing the Coalition Assessment Survey via Survey Monkey!! 38+ respondents. Data coming soon....</p> <p>-2009 YRBS administration to 7th-12th graders will be week of March 23rd</p> <p>-Spotlight on Frank Sorrenti!!! Keep it up!!</p> <p>***-Next Coalition meeting will be Friday, March 13th, 8:30a-9:30a, Superintendent’s Conference Room, Melrose High School***</p>
9:15	<p>Community Concern/Open Forum</p>
9:20	<p>Networking....find your AT Point Person!</p>
9:30	<p>Adjournment</p>