

## Melrose Substance Abuse Prevention Coalition

Monthly Coalition Meeting—Monday, October 5<sup>th</sup>, 2009

Present: Ruth Clay, Janet Nevin, Maureen Beecy, Maureen Buzby, Natalie Emerson, Jan Flynn, Mary Elizabeth Ford, Donna Macdonald, John Ross, Emma Svoboda, Allen Swartz, Cornelia Walsh, Ed Rielly, Jeff Bolduc, Hannah Singleman, Anna Tramontozzi, Bianca Palumbo, Tracy Pelrine, Laura Caradonna-Dubiel, Rehab Bagegni.

**Total Attendees:20.**

**Sectors represented:** Youth, Parents, Youth-Serving Organizations, Media, Civic/Volunteer Groups, Law Enforcement, Schools, Healthcare professionals, Governmental agencies.

**Next Meeting Dates:**

- 1) Action Team meetings (assorted dates/times/locations).
- 2) Next Monthly Coalition Meeting: **Monday, November 9<sup>th</sup>, 2009 – 8:30-9:30 am, Superintendent’s Conference Room, Central Administration.**

| Topic                                      | Discussion  | Decision/Action Step   |
|--|---|--|
| Welcome/Introductions<br>-Ruth             | -Role Assignments   | -Sign in sheet (Janet), Table Tents (Maureen/Donna), Latecomers (Janet).<br>-Jeff Bolduc appointed Reader and as for Timekeeper: we’re winging it, yet again. Should be a fairly quick meeting.  |
| September 14 <sup>th</sup> Meeting Minutes | -Approval   | -Approved, as written.   |
| Coalition Business<br>-Ruth                | -Introductions<br><br>-Membership packets<br><br>-STOP Grant Update | -Introduced a few new members, including community member who wanted to share an idea with Coalition related to “lockbox” idea for family medications.<br><br>-Available and distributed to new members or those who have not yet filled out 2009/10 membership agreements.<br><br>-Ruth announced that we did not receive additional Federal grant monies (\$50K) which we had applied for during the summer. There was a large pool of candidates for only a few awards. |
| Police Action Team<br>-Allen/Maureen       | -Current Efforts  | -Have compiled email list of community organizations and contacts to use in dissemination of Tip Line information.<br>-Allen publicly praises Natalie Emerson and friend, Sydney Soucy for their efforts at Victorian Fair. They handed out hundreds of Tip Line cards which Chief Mike Lyle feels directly contributed to phone lines lighting up after Fair and resulted in 2 new cases being opened!! Great job, girls!   |

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|                                       | <p>-Coalition Discussion</p> <p>-Next Steps</p>                         | <p>-Still waiting to hear from Chief Lyle on police representative for Coalition.</p> <p>-Ruth discusses upcoming Police presentations to parents on drug identification (10/5, 11/2 and 12/&amp;). Passed around brochure we produced several years ago and Isabel Burk print-out on drug testing kits for parents. MSAPC is not taking a stand on drug testing by parents.</p> <p>-Allen will be meeting with Paul Norton at MPD to ask if we can determine ages of callers to Tip Line (youth/adults). Good information to use in outreach.</p> <p>-Maureen will contact Rebecca Mooney at MAAV about bringing Tip Line cards to Vigil and Walk on October 25<sup>th</sup>.</p> <p>-Will check with Melrose Chamber of Commerce about using students to pass out Tip Line cards on trolleys during Home for the Holidays in December or at other Chamber events.</p> |
| <p>School Action Team</p> <p>-Jan</p> | <p>-Current Efforts</p> <p>-Coalition Discussion</p> <p>-Next Steps</p> | <p>-Jan Flynn introduced as new Action Team point person.</p> <p>-Student Assistance Team – plans to work with Joe Dillon, Mary Elizabeth Ford, Guidance and Wellness teachers to identify and get help for kids who need it. Teacher “buy-in” critical to effort. Referrals last year more informal. Hope to streamline process.</p> <p>-Donna Macdonald has information on team-building – good resource – for Action Team.</p> <p>-Meet with Joe Dillon/Assistant Principals to make a plan.</p>   |
| <p>Other Business</p> <p>-Janet</p>   | <p>-AT Updates</p> <p>-Articles of Interest</p> <p>-Baby News</p>       | <p>-In packet – take a minute to read.</p> <p>-From Join Together (mailing list: <a href="http://www.jointogether.org">www.jointogether.org</a>)</p> <p>-News and at least one new photo of Nathan Showers passed around. This never gets old. Hope to see Kara at next month’s meeting.</p>  |

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| <p>Announcements<br/>-Ruth/Janet</p>  | <p><b>-SPOTLIGHT!!</b></p> | <p><b>-On Jan Flynn!!!</b> Thank you, Jan, for stepping forward to serve as Action Team Point Person for our School Action Team!! As a Coalition member, parent and one who has worked in the field of counseling and substance abuse, she brings her activist and volunteer talents to the table, as she plans to energize the Team! The Coalition is happy to welcome Jan to her new role.</p> <p>-Ruth introduced Rehab Bagegni from the Northeast Center for Healthy Communities, who will be working with our Action Teams on data collection from our various initiatives. This evaluation piece will be useful to present to grantors in future grant applications. Rehab will be contacting point people to quantify numbers of volunteers involved, numbers of hours worked and numbers of the public we reach through these initiatives.</p> |
| <p><b>Next Coalition Meeting</b></p>  |                            | <p><b><u>Monday, November 9<sup>th</sup>, 2009– 8:30-9:30 am in Superintendent’s Conference Room, Central Administration.</u></b></p>  |
| <p>Community Concern/Open Forum<br/>-Say something out loud or put it on paper!</p> |                            | <p>Apparently covered everything during the meeting! No community concerns/open forum needed.</p>  |
| <p>Networking and Adjournment</p>   |                            | <p>-Informal networking.<br/>-Meeting adjourned at 9:20 AM.</p>  |