

June 2009 Report

Coalition members, Coordinator, and Administrator:

- Organized/attended Coalition's monthly meeting (June 12th): 22 attendees
- FY'09 Drug-Free Communities Grant
 - Continuous billing and invoice collection done
- FY'09 City grant
 - Continuous billing and invoice collection done for end of fiscal year (June 30, 2009)
- FY'09 State grant
 - Though monies were spent by Dec 31, 2008, quarterly reports for Spring are still required
 - Jan-March and April-June reports prepared
- FY'10 Planning Sessions
 - Coordinator met with Facilitator (Peg Sallade) on June 4th
 - Coalition went through its annual planning session after monthly meeting on June 12th
- Planning Committee meeting (June 18th)
 - F/u to Sustainability Planning: Resource Planning Exercise
 - Membership: Protocol/policy Formulation
 - Annual Advisory Board meeting prep
- Advisory Board meeting (June 24th)
 - Development and Fundraising
 - Vision for next year's annual meeting
- Attended BSAS' and Cambridge Prevention Coalition's 21 Proof responsible beverage server training (June 15th)
- Participated in monthly Northeast Center for Healthy Communities Conference Call titled Engaging Parents, Family, Friends, and Bystanders in Substance Abuse Prevention and Risk Reduction (June 18th)
- 4 Coalition members attended Youth At Risk conference (June 10th)
- Ongoing updating/stocking of resources in office and throughout community
 - Melrose Public Library
- Newspaper Submissions (Melrose Free Press = 20,700 homes/businesses weekly, Melrose Weekly News = 9,000 homes/businesses weekly)
 - School Committee report includes update on Healthy Alternatives presented June 23rd by Youth Action Team + Coordinator—June 26th
 - Picture of MHS students wearing "Are you part of the 75?" tshirts, Joe Singer's contact info—June 26th
- Coordinator attended New England School of Prevention Studies in Bristol RI (June 1st-3rd)
- IT developments
 - City webpage was updated

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- Coordinator working on getting access to files and email from home in prep for maternity leave
- Sports Organization Action Team
 - Met with Kara to discuss goals for next year.
 - Initial contact made with reps for football and basketball leagues.
- Police Action Team
 - 665-TIPS Tip Line
 - Discussions about implementation of email campaign continue; spreadsheet of organizations developed
 - Promotions continue
- School Action Team
 - Setting up drug recognition professional development for FY'10 faculty/staff via K-12 Curriculum Coordinator
 - Project Northland Class Action
 - Spring implementation to all 9th/10th graders complete
 - Observation by Northeast Center (June 4th); report pending
- Youth Action Team
 - Coordinator and Advisor met to discuss Youth Action Team plan for FY'10 and lessons learned from FY'09 (June 22nd)
 - Alcohol Compliance Checks
 - Melrose teen and Youth Advisor assisted Medford with delivery check on June 25th.
 - Wrap up of Spring initiatives:
 - Drunk Driving Prevention—All
 - July 4th posters distributed. Press release submitted.
 - Short “buzzed driving” clips sent to MMTV to be aired
 - Environmental Scans—All
 - 1st scan of various teen-identified party “hotspots” complete
 - Observations compiled into spreadsheet and mapped
 - Media Literacy-Charlie + middle school youth
 - Presented to School Committee about pilot (June 23rd)
 - Thanks to Hoover and Roosevelt!
 - Marijuana Prevention Campaign-Joe/Charlie
 - Wrap up meeting (June 4th)
 - Healthy Alternatives-Katherine/Charlie
 - Wrap up meeting (June 17th)
 - Presentation to School Committee (June 23rd)
 - Melrose Draws the Line-Maddie
 - Campaign at www.melrosedrawstheline.org. Material include banner over Main St, kiosk banner, event banner, wallet cards, big posters, smaller posters, press release, street signs, stickers, caution tape
 - Transferred host domain from designer to DreamHost
 - Wrap up meeting (June 17th)

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- *Guiding Good Choices* Action Team
 - Sustainability Plan work continued: Eastern Bank Community Grant application filled out and sent in to cover 2009/2010 facilitator stipends.
 - Revised GGC brochure to include donation request, \$10 participant fee, and website; ordered and arrived. Labeled existing brochures to update with changes.
- Policy Action Team
 - Local policy
 - Letter sent to Liquor Licensing Commission inquiring about follow-up for May's alcohol compliance checks violators and next public meeting.
 - Statement prepared for LLC Chairman to read at July meeting.
 - Set up mentoring by Cambridge Prevention Coalition for next year as we continue to work with Liquor Licensing Commission and local establishments.
 - Checked on status of local marijuana policy with City Solicitor and Police Chief
 - 2 co-Point Persons attended Northeast Center for Healthy Communities State Policy Networking Luncheon