

## December 2009 Report

### Coalition members, Coordinator, and Administrator:

- Organized/attended Coalition's monthly meeting (Dec 3<sup>rd</sup>): 18 attendees
- FY'10 Drug-Free Communities Grant
  - Continued work on budget spreadsheet
  - Billing and invoice collection done
  - Financial Status Report—Long Form prepared and submitted (Dec 21<sup>st</sup>)
- FY'10 Action Teams/Task Teams
  - Coordinator connected with Northeast Center for Healthy Communities (NCHC) to get feedback on Spring Action Plans
  - Updated Work Plans to reflect NCHC feedback
  - Planning to review revised FY'10 Work Plans with Action Teams at January Coalition meeting
- Updated Coalition's webpage.
- Coordinator and Northeast Center for Healthy Communities held conference call to discuss MOU for FY'10 (Dec 1<sup>st</sup>)
  - Will focus on evaluation (vs. sustainability in FY'09)
- Planning Committee member gave presentation on social host liability at MADD/Northeast Center event (December 16<sup>th</sup>)
- CADCA Annual Survey completed (Dec 15<sup>th</sup>)
- Media Relations Plan updated
- Ongoing updating/stocking of resources in office and throughout community
  - Melrose Public Library
  - Melrose Middle School Library
- Newspaper Submissions (Melrose Free Press = 20,700 homes/businesses weekly, Melrose Weekly News = 9,000 homes/businesses weekly)
  - Thank you First United Methodist Church for GGC space (MWN-Dec 4<sup>th</sup>)
  - SADD's Tis the Season—on MHS webpage (Dec 10<sup>th</sup>)
  - Is legal drinking age enforced in Melrose? (MWN-Dec 25<sup>th</sup>)
  - In this season of giving, please consider lending support (MWN-Dec 25<sup>th</sup>)
  - SADD's Tis the Season (MFP web-Dec 29<sup>th</sup>)
  - In this season of giving, please consider lending support (MFP web-Dec 29<sup>th</sup>)
- Pride Survey Task Team
  - Planning for Jan/Feb 2010 administration of survey to 5<sup>th</sup>/7<sup>th</sup>/9<sup>th</sup>/11<sup>th</sup> grade faculty/staff/parents via online and mail
  - Coordinator to present to school principals at Administrator's meeting on Jan 7<sup>th</sup>
- Membership Task Team

## Melrose Substance Abuse Prevention Coalition

- Moved forward with streamlining follow-up with those members who contact us, outreach to those whom we want to contact, check-in with existing Core and Associate members, and follow-up with members who have left
  - Contacted those members whose status needed to be updated
- Sports Organization Action Team
  - Continuing to team up with Melrose Youth Hockey to encourage youth to make good choices.
    - Made contact with basketball league and developed partnership for Spring
- Police Action Team
  - Mike Plumer is the new Police Liaison!
  - Alcohol Compliance Checks
    - Request for funding for 2 rounds this fiscal year and agenda time at upcoming Board of Alderman meeting was submitted to City Auditor and Mayor for approval
    - Required Media Advisory was sent to newspapers (Dec 17<sup>th</sup>)
  - 665-TIPS Tip Line
    - Sent follow-up email to organizations to continue to promote line (Nov 30<sup>th</sup>)
- School Action Team
  - Student Assistance Team is moving forward via MHS Guidance collaborating with providers at Melrose-Wakefield Hospital.
  - Investigating the implementation of existing K-12 health curricula is strong and uniform and possibility of one district-wide health curriculum in future.
  - MHS SADD Advisor and Coordinator moving forward with turning this year's Pre-Prom forum into a SAMHSA Town Hall meeting.
- Youth Action Team
  - Met to discuss Spring initiatives (Nov 30<sup>th</sup>)
  - Melrose youth to assist Medford with their January alcohol compliance checks
  - Melrose Draws the Line
    - Next steps to be taken in the Middle School and High School
    - Use of lunch period to promote website and sell wrist bands
    - Promote at different school events
  - Environmental Scan
    - Two rounds of scans are now complete
    - Of 16 party spots, top 3-5 locations to be identified so all information can be compiled for easy distribution and for presentations
  - Media Literacy Campaign (Charlie)
    - Planning for Hoover and Lincoln School assemblies—to be conducted in the Spring
- Policy Action Team

## Melrose Substance Abuse Prevention Coalition

- Letter sent to Liquor Licensing Commission addressing: alcohol compliance check assistance this Spring, responsible beverage server training options on City's website, City of Cambridge mentoring opportunity, and invitation to join Coalition (Dec 15<sup>th</sup>)
- Coordinator to meet with Cambridge to discuss strengthening Coalition's licensee partnership and how to better support the 3 member Commission (Jan 12<sup>th</sup>)
- Social Host Ordinance
  - Inquired with Police Chief and City Solicitor to see if minor editing is warranted (Dec 28<sup>th</sup>)
- Marijuana Consumption Ordinance
  - Inquiry made to regional Coalitions about status of their city ordinances (Dec 3<sup>rd</sup>)
  - City Solicitor, Coordinator, and Police Chief to bring draft to Board of Alderman after new year/before budget discussions in March
- *Guiding Good Choices* Action Team
  - Began entering pre/post survey Fall session data
  - Gearing up for Spring sessions
  - Next Action team/facilitator meeting scheduled for January 11th, 2010