

## November 2009 Report

### Coalition members, Coordinator, and Administrator:

- Organized/attended Coalition's monthly meeting (Nov 9th): 17 attendees
  - Changed remainder of meetings (through June 2010) to 1<sup>st</sup> Thursday of month
- FY'10 Drug-Free Communities Grant
  - Continued work on budget spreadsheet
  - Billing and invoice collection done
  - PSC 272 report prepared and submitted (Nov 10<sup>th</sup>)
  - Bi-annual COMET report prepared and submitted (Nov 10<sup>th</sup>)
  - CCT report prepared and submitted (Nov 10<sup>th</sup>)
- FY'10 Action Teams/Task Teams
  - Coordinator connected with Point People to discuss current state of Action Plans and Spring initiatives
  - Discussed evaluation with Northeast Center via conference call (November 23<sup>rd</sup>)
  - Planning to review revised FY'10 Work Plans at January Coalition meeting
- Coordinator and Planning Committee member prepared for presentation on social host liability at MADD/Northeast Center event on December 16<sup>th</sup> (Nov 30<sup>th</sup>)
- Ongoing updating/stocking of resources in office and throughout community
- Newspaper Submissions (Melrose Free Press = 20,700 homes/businesses weekly, Melrose Weekly News = 9,000 homes/businesses weekly)
  - "Some Risky Behavior on Decline" YRBS article MWN 11/6/09
- Annual Report Task Team
  - 275 FY'09 Report mailed out!
  - Complete. Task Team disassembled.
- Pride Survey Task Team
  - To-do spreadsheet setup in preparation for early 2010 administration of survey to faculty/staff/parents.
- Membership Task Team
  - Members met (Nov 19<sup>th</sup>) to discuss streamlining follow-up with those members who contact us, outreach to those whom we want to contact, check-in with existing Core and Associate members, and follow-up with members who have left.
- Sports Organization Action Team
  - Continuing to team up with Melrose Youth Hockey to encourage youth to make good choices.
  - Building relationship with basketball league.
- Police Action Team
  - 665-TIPS Tip Line

## Melrose Substance Abuse Prevention Coalition

- Finalizing follow-up email to organizations to continue to promote line.
  - Chief is working on assigning a Tip Line Detective Contact and Police Liaison to the Coalition.
- School Action Team
  - Student Assistance Team is moving forward via MHS Guidance collaborating with providers at Melrose-Wakefield Hospital.
  - Northeast Center for Healthy Communities Project Northland Class Action observation report sent to Point Person.
- Youth Action Team
  - Teen Leader Bi-Weekly Meeting
  - Melrose Draws the Line
    - Next steps to be taken in the Middle School and High School
    - Use of lunch period to promote website and sell wrist bands
    - Show up at different school events
  - Environmental Scan (YAT)
    - Scans are completed and information is being compiled for easy distribution and for presentations
  - Media Literacy Campaign (Charlie)
    - Hoover and Lincoln School assemblies will be conducted in the Spring
  - Marijuana Prevention Plan (Joe Singer/Charlie)
    - May be combined with Melrose Draws the Line
- *Guiding Good Choices* Action Team
  - Created thank you press release for Methodist Church
  - Scheduled next Action team/facilitator meeting for January 11th, 2010