

Melrose Substance Abuse Prevention Coalition
 Monthly Coalition Meeting—Monday, November 9th, 2009

Present: Kara Showers, Janet Nevin, Ruth Clay, Karen Andrews, Dale Atlas, Maureen Beecy, Jeff Bolduc, Maureen Buzby, Charlie Ciccone, Eileen Dern, Natalie Emerson, Trisha Keane, Donna Macdonald, Marie Ryan, Emma Svoboda, Allen Swartz, Anna Tramontozzi. **Total Attendees: 17.**

Sectors represented: Youth, Parents, Youth-Serving Organizations, Civic/Volunteer Groups, Business Community, Schools, Healthcare professionals, Governmental agencies.

Next Meeting Dates:

- 1) Action Team meetings (assorted dates/times/locations).
- 2) Next Monthly Coalition Meeting: **Thursday, December 3rd, 2009 – 8:30-9:30 am, Superintendent’s Conference Room, Central Administration.**
 Please note: Change from Mondays to Thursday mornings.

Topic	Discussion	Decision/Action Step
Welcome/Introductions -Kara	-Role Assignments -Energizer	-Sign in sheet (Ruth), Table Tents (Donna), Latecomers (Maureen). -Emma Svoboda appointed reader (and you rocked , Emma!) and Maureen Beecy appointed Timekeeper. -Dispensed with energizer as we were just so happy to have Kara back from maternity leave. Everyone was energized!
October 5 th Meeting Minutes	-Approval	-Approved, as written.
Coalition Business -Kara	-Current Efforts -Coalition Discussion -Next Steps	-It’s DFC federal grant reporting time. Much of Kara’s focus will be on completing and sending in the bi-annual Comet report. Then focus will be on Action Team/Task Team work plans for Spring. -There appears to be interest in changing day of monthly meetings from Mondays to Tuesdays or Thursdays. It was determined that first Thursday mornings going forward (same time: 8:30-9:30 am) might work better for membership. Janet to check with availability of conference room and if it works, will make a change starting with December meeting. -Kara will bring copies of DFC FY’ 10 budget to December meeting.
Youth Action Team – Charlie/Natalie	-Current Efforts/ Coalition Discussion	-YAT has completed second round of Environmental Scans for area “hot spots” for underage drinking. Brought visual (map) to show areas to Coalition membership. - Lots of discussion re.other areas of Melrose to add to list for scanning but it was generally determined that we want to continue with youth-generated suggestions.

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	<p>-Next Steps</p>	<p>-YAT will compile data from Scans and prepare report which can be disseminated through MMTV/local press/presentations. In this way, we may help find solutions to limit or eliminate use of these outdoor spaces for underage drinking activity.</p> <p>-YAT to get together to discuss Melrose Draws the Line (Charlie/Natalie/Joe/Kara).</p>
<p>Police Action Team -Allen/Maureen</p>	<p>-Current Efforts</p> <p>-Coalition Discussion</p> <p>-Next Steps</p>	<p>-Tip Line cards distributed at Police Drug Recognition presentation and MAAV Vigil and Walk in October.</p> <p>-Preparing stats for NEC4HC.</p> <p>- Still a need to connect with Chief Lyle re. police liaison to Coalition. Kara to follow-up.</p> <p>-Allen brought up recent State Commission report on rising Oxycontin/Heroin use out of Senator Tolman’s office. Will contact his office for further information</p> <p>-Allen planning to follow-up by phone with Lt. Norton re.several issues, including meeting with detectives to brainstorm on Tip Line use/related data. This data will also be submitted to NEC4HC.</p> <p>-Another round of email Tip Line outreach planned.</p> <p>-Contact Meredith Baker at Hallmark Health re. MD outreach.</p> <p>-Planning to attend December Police Drug Recognition presentation.</p>
<p>Other Business -Janet</p>	<p>-AT Updates</p> <p>-Articles of Interest</p> <p>-Training Calendar</p> <p>-Annual Report</p>	<p>-In packet, including GGC Action Team – Fall sessions just completed (and Coalition will be sending out thank you to First Methodist Church, as well as sending something in to newspapers to publicly thank them).</p> <p>-In packet. Please note that these articles frequently come from www.jointogether.org, a great source of info on updates in the world of substance abuse prevention efforts.</p> <p>-To be included in packet next month.</p> <p>-MSAPC '09 Annual Report was mailed out to Coalition membership last week.</p>

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<p>Announcements -Kara</p>	<p>-SPOTLIGHT!</p>	<p>-On (as Kara refers to me) Mrs. Janet Nevin!! What can I say? Kara’s shoes are impossible to fill but with help from Ruth and Paula and other Coalition members, I managed to keep us somewhat on track for the 12 weeks our fearless leader was on maternity leave. And, all I can say now is “I’m glad she’s back!!” and I really love my new caribeener (or did I get a water bottle?).</p> <p>-Kara announced a Planning Committee vacancy, due to Paula Kelly stepping down. (Early in the meeting, we learned the very sad news that Paula’s husband, Bud, had passed away on November 4th.)</p>
<p>Next Coalition Meeting</p>		<p><u>DAY CHANGE (will confirm):</u> <u>Thursday December 3rd, 2009– 8:30-9:30 am in Superintendent’s Conference Room, Central Administration.</u></p>
<p>Community Concern/Open Forum -Say something out loud or put it on paper!</p>		<p>Apparently covered everything during the meeting! No community concerns/open forum needed.</p>
<p>Networking and Adjournment</p>		<p>-Informal networking. -Meeting adjourned at 9:30 AM.</p>